

ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2015-16

Department: Mathematics

S. No	Criteria	Remarks
1	<b>Role of TIC:</b>	Coordination & Communication (Administrative).
	Smooth conduct of admission process	✓
	Timely sharing and communicating of workload	✓
	Timely appointment of ad-hoc/guest faculties to fill up the vacancies	✓
	Assignment of co academic responsibilities to faculty members	✓
	Timely distribution of respective time tables	✓
2	<b>Teaching pedagogy</b>	As per university & UGC norm
	Is teaching done according to the academic calendar by the faculty members	Yes
	Teachers follow their time tables judiciously	Yes.
3	<b>Evaluation process</b>	Test & Assignments.
	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	✓
	Are teachers actively involved in external examination process – invigilation, paper setting, paper checking etc.	✓
	Is attendance timely uploaded by faculty members each month	Yes.
4	<b>Research orientation</b>	Ph.D - 2 Publication paper.
	Besides teaching, are faculty members involved in research work	Yes.
5	<b>Continuous quality enhancement</b>	Fast and other activities.
	Encouragement of students for co-curricular activities and project based tasks	Yes.
	Extra efforts done by teachers for development of students besides classroom teaching	Yes.

Krishna  
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(Dr. KRISHNA MURARI)  
DEPT. OF HISTORY